

2023 ANNUAL PROCUREMENT PLAN FOR THE COMMUNITY COURT OF JUSTICE ECOWAS - GOODS & SERVICES		Basic Data								Implementation		Duration
S/N	LIST OF CONTRACTS	Bid Reference	Lot No.	Estimated Budget USD	Estimated Budget UA	Procurement Method	Pre/Post Qualification	Prior/Post Review	Plan vs. Actual	Start Date (of the Procurement Process)	End Date (of the procurement process in line with Procurement deadline set up in the Code)	Total Duration of the Procurement process including delivery
	<b>OFFICE OF THE HON PRESIDENT</b>											
1	PRESIDENT'S ANNUAL REPORT	CJ/PRRP/RFQ/HP/01/23	1	13,399.04	9,725.60	RFQ	Post Qualification	Prior	Plan Actual	May	May	1 Month
	<b>COLLEGE OF HON. JUDGES</b>											
2	HON JUDGES GENERAL REQUEST (5 SEVEN SEATER SOFAS)	CJ/JSOF/RFQ/COHJ/02/23	1	40,376.00	29,306.65	RFQ	Post Qualification	Prior	Plan Actual	Feb	Feb	1 Month
	<b>ADMINISTRATION &amp; HR</b>											
3	OFFICE CHAIRS & TABLES (D.P,G STAFF)	CJ/OTCS/RFQ/ADM/03/23	1	40,310.00	29,258.74	RFQ	Post Qualification	Prior	Plan Actual	Apr	May	2 Months
4	DEINSTALLATION/TRANSPORTATION/INSTALLATION OF FLAG POLES	CJ/DTIF/RFQ/ADM/04/23	1	30,189.00	21,912.48	RFQ	Post Qualification	Prior	Plan Actual	Apr	Apr	1 Month
5	OFFICE ELECTRONIC EQUIPMENT	CJ/OEE/RFQ/ADM/05/23	1	31,498.00	22,862.61	RFQ	Post Qualification	Prior	Plan Actual	Apr	Apr	1 Month
6	OFFICIAL VEHICLE ACQUISITION	CJ/MERC/DC/ADM/01/23	1	217,720.00	158,030.58	DC	Post Qualification	Prior	Plan Actual	May	June	2 Month
7	PROVISION OF 25,000 LITERS DIESEL TANK	CJ/PRDT/RFQ/ADM/06/23	1	36,885.00	26,772.73	RFQ	Post Qualification	Prior	Plan Actual	May	May	1 Month
8	OFFICE FILE CABINETS / SHELVES	CJ/OFCS/RFQ/ADM/07/23	1	41,000.00	29,759.57	RFQ	Post Qualification	Prior	Plan Actual	May	May	1 Month
	<b>INFORMATION &amp; COMMUNICATION</b>											
9	PRESIDENT'S TOUR HARD COPY	CJ/PRAD/RFQ/INC/08/23	1	10,580.00	7,679.42	RFQ	Post Qualification	Prior	Plan Actual	April	April	1 Month
10	CALENDARS, DIARIES & GREETING CARDS	CJ/CADI/RFQ/INC/09/23	1	40,999.00	29,758.85	RFQ	Post Qualification	Prior	Plan Actual	Apr	May	2 Month
11	MEDIA EQUIPMENT	CJ/MEEQ/RFQ/INC/10/23	1	11,874.00	8,618.66	RFQ	Post Qualification	Prior	Plan Actual	May	May	1 Month
12	NEWSLETTERS	CJ/NWLT/RFQ/INC/11/23	1	8,775.00	6,369.27	RFQ	Post Qualification	Prior	Plan Actual	May	May	1 Month
13	GIFT ITEMS	CJ/GIFT/RFQ/INC/12/23	1	11,897.00	8,635.36	RFQ	Post Qualification	Prior	Plan Actual	May	May	1 Month
	<b>OFFICE OF THE HON JUSTICE KOROMA</b>											
14	OFFICE FITMENT REQUIREMENT FOR NEW HON JUDGE	CJ/JSO/RFQ/HJK/13/23	1	25,488.00	18,500.29	RFQ	Post Qualification	Prior	Plan Actual	Mar	Mar	1 Month
	<b>STORES</b>											
15	INK & TONERS CONSUMABLES	CJ/INTO/RFQ/STR/14/23	1	37,670.00	27,342.51	RFQ	Post Qualification	Prior	Plan Actual	Apr	Apr	1 Month
16	A4 PAPER CONSUMABLES	CJ/A4PA/RFQ/STR/15/23	1	7,750.00	5,625.28	RFQ	Post Qualification	Prior	Plan Actual	May	May	1 Month
17	GENERAL STATIONERY CONSUMABLES	CJ/GSTA/RFQ/STR/16/23	1	38,260.00	27,770.76	RFQ	Post Qualification	Prior	Plan Actual	June	June	1 Month
18	PRINTED STATIONERY CONSUMABLES	CJ/PSTA/RFQ/STR/17/23	1	22,590.00	16,396.80	RFQ	Post Qualification	Prior	Plan Actual	Apr	May	1 Month
	<b>OFFICE OF THE HON JUSTICE GONCALVES</b>											
19	OFFICE FIXTURES REQUIREMENT FOR NEW HON JUDGE	CJ/JRO/RFQ/HJG/18/23	1	34,586.00	25,104.01	RFQ	Post Qualification	Prior	Plan Actual	Feb	Feb	1 Month
	<b>MAINTENANCE</b>											
20	RELOCATION OF OLD GENERATOR TO NEW OFFICE	C./UROG/RFQ/MNT/19/23	1	10,299.00	7,475.46	RFQ	Post	Prior	Plan	Feb	Feb	1 Month

20	RELOCATION OF OLD GENERATOR TO NEW OFFICE	CJ/ROOF/RFQ/20/23	1	10,239.00	7,470.40	RFQ	Post Qualification	Prior	Actual				
21	YEARLY BI-MONTHLY FUMIGATION & LANDSCAPING	CJ/YFL/RFQ/MNT/20/23	1	34,976.00	25,387.09	RFQ	Post Qualification	Prior	Plan	Apr	May	2 Months	
									Actual				
22	FIRE PREVENTION / ALARM SYSTEM INSTALLATION	CJ/GFAS/RFQ/MNT/21/23	1	39,798.00	28,887.11	RFQ	Post Qualification	Prior	Plan	Apr	May	1 Month	
									Actual				
23	PLUMBING CONSUMABLES	CJ/PLCO/RFQ/MNT/22/23	1	14,641.00	10,627.07	RFQ	Post Qualification	Prior	Plan	Oct	Oct	1 Month	
									Actual				
24	ELECTRICAL CONSUMABLES	CJ/ELCO/RFQ/MNT/23/23	1	20,310.00	14,741.88	RFQ	Post Qualification	Prior	Plan	Nov	Nov	1 Month	
									Actual				
	<b>REGISTRY</b>												
25	GENERAL SPECIAL CONFERENCE / COURT ROOM SEATS	CJ/GSCRO/RFQ/REG/24/23	1	39,364.00	28,572.09	RFQ	Post Qualification	Prior	Plan	Apr	Apr	1 Month	
									Actual				
26	PROVISION OF LAW REPORT	CJ/LWRE/RFQ/REG/25/23	1	27,140.00	19,699.38	RFQ	Post Qualification	Prior	Plan	May	June	2 Months	
									Actual				
27	LAW REPORT PACKAGING FOR DISTRIBUTION	CJ/LWRP/RFQ/REG/26/23	1	10,441.87	7,579.16	RFQ	Post Qualification	Prior	Plan	Mar	Mar	1 Month	
									Actual				
28	SPECIALISED EXECUTIVE JUDGES COURT HOUSE SEATS	CJ/SJCR/RFQ/REG/27/23	1	34,471.00	25,020.54	RFQ	Post Qualification	Prior	Plan	May	May	1 Month	
									Actual				
	<b>SECURITY</b>												
29	MACKINTOSH, WELLINGTONS & GAMP FOR SECURITY	CJ/MWGS/RFQ/SEC/28/23	1	7,589.00	5,508.42	RFQ	Post Qualification	Prior	Plan	Apr	Apr	1 Month	
									Actual				
30	OUTDOOR OFFICIAL FLAGS	CJ/ODOF/RFQ/SEC/29/23	1	6,248.00	4,535.07	RFQ	Post Qualification	Prior	Plan	May	May	1 Month	
									Actual				
31	SECURITY DETECTION EQUIPMENT	CJ/SDE/RFQ/SEC/30/23	1	4,100.00	2,975.96	RFQ	Post Qualification	Prior	Plan	June	June	1 Month	
									Actual				
32	SECURITY CANOPY CONSTRUCTION	CJ/SCC/RFQ/SEC/31/23	1	37,199.00	27,000.64	RFQ	Post Qualification	Prior	Plan	Jul	Jul	1 Month	
									Actual				
33	SECURITY UNIFORMS	CJ/SECU/RFQ/SEC/32/23	1	17,787.00	12,910.57	RFQ	Post Qualification	Prior	Plan	Nov	Dec	2 Months	
									Actual				
	<b>ARCHIVE</b>												
34	ARCHIVE MATERIALS (BOXES)	CJ/ARCM/RFQ/ARC/33/23	1	17,817.00	12,932.35	RFQ	Post Qualification	Prior	Plan	Oct	Oct	1 Month	
									Actual				
35	INSTALLATION OF AUTOMATED MOBILE STORAGE SYSTEM	CJ/AMSS/RFQ/ARC/34/23	1	31,667.00	22,985.28	RFQ	Post Qualification	Prior	Plan	Apr	May	2 Months	
									Actual				
	<b>INFORMATION TECHNOLOGY (IT)</b>												
36	LAPTOPS, WIRELESS KEYBOARD & MOUSE, DOCKING STATIONS, DISPLAY UNIT, & EXTERNAL HARD DRIVE	CJ/LWKD/FWA IT/01/23	1	131,691.00	95,587.02	FRAMEWORK AGREEMENT	Post Qualification	Prior	Plan	Apr	May	2 Months	
									Actual				
37	HP ALL IN ONE DESKTOP, DOCKING STATIONS & COMPUTER DISPLAY UNITS	CJ/HDDC/FWA IT/02/23	1	32,754.00	23,774.27	FRAMEWORK AGREEMENT	Post Qualification	Prior	Plan	May	June	2 Months	
									Actual				
38	ZOOM ENTERPRISE PACKAGE (WITH 10 HOST LICENSES)	CJ/ZOOM/ONL IT/01/23	1	9,130.00	6,626.95	ONLINE	Post Qualification	Prior	Plan	May	May	1 Month	
									Actual				
39	WORDPRESS PLUGINS FOR THE CCJ OFFICIAL WEBSITE	CJ/WPLUG/ONL IT/02/23	1	2,810.00	2,039.62	ONLINE	Post Qualification	Prior	Plan	June	June	1 Month	
									Actual				
40	INVERTER BATTERIES	CJ/INVB/RFQ IT/01/23	2	41,189.00	29,896.76	RFQ	Post Qualification	Prior	Plan	Sept	Oct	2 Months	
									Actual				
41	COMPUTER ENGINEER TOOL KIT	CJ/CETK/FWA IT/03/23	1	410.00	297.60	FRAMEWORK AGREEMENT	Post Qualification	Prior	Plan	Oct	Oct	1 Month	
									Actual				
42	PRINTERS (B&W/COLOUR/ALL IN ONE)	CJ/PRNT/FWA IT/04/23	1	115,300.00	83,689.72	FRAMEWORK AGREEMENT	Post Qualification	Prior	Plan	May	May	1 Month	
									Actual				
43	NETWORK PERFORMANCE MONITOR	CJ/NPM/FWA IT/05/23	1	24,355.00	17,677.91	FRAMEWORK AGREEMENT	Post Qualification	Prior	Plan	Jun	Jun	1 Month	
									Actual				
44	DRAGON NATURALLY SPEAKING	CJ/DNSP/RFQ IT/02/23	1	7,800.00	5,661.58	RFQ	Post Qualification	Prior	Plan	May	May	1 Month	
									Actual				
45	COMPUTER DIAGNOSTIC REPAIR KIT	CJ/CDRK/RFQ IT/03/23	1	420.00	304.85	RFQ	Post Qualification	Prior	Plan	Nov	Nov	1 Month	
									Actual				
46	ADOBE ACROBAT PROFESSIONAL & ELECTRONIC SIGNATURE SOFTWARE	CJ/ADAC/RFQ IT/04/23	1	9,275.00	6,732.20	RFQ	Post Qualification	Prior	Plan	Oct	Oct	1 Month	
									Actual				
47	LAPTOP LOCK UNIVERSAL NOTEBOOK COMBINATION LOCK SECURITY CABLE 4 DIGIT PASSWORD PROTECTIONS	CJ/LUNC/RFQ IT/05/23	1	1,907.00	1,384.18	RFQ	Post Qualification	Prior	Plan	Sept	Sept	1 Month	
									Actual				

48	OPTICAL CHARACTER RECOGNITION (OCR) SOFTWARE	CJ/OCR/RFQ IT/06/23	1	38,960.00	28,278.85	RFQ	Post Qualification	Prior	Plan	May	May	1 Month
									Actual			
49	BULLETIN BOARD SYSTEM (BBS) WITH 5 DISPLAY POINTS	CJ/BBS/FWA IT/06/23	1	23,115.00	16,777.87	FRAMEWORK AGREEMENT	Post Qualification	Prior	Plan	June	June	1 Month
									Actual			
50	COREL DRAW	CJ/CODR/RFQ IT/07/23	1	826.00	599.55	RFQ	Post Qualification	Prior	Plan	May	May	1 Month
									Actual			
51	CREATION OF A WARM SITE/REMOTE BACKUP LOCATION (OAG'S SITE).	CJ/WARS/FWA IT/07/23	1	506,000.00	367,276.67	FRAMEWORK AGREEMENT	Post Qualification	Prior	Plan	Oct	Nov	2 Months
									Actual			
52	INTERCOM SYSTEM	CJ/INSY/FWA IT/08/23	1	125,400.00	91,020.74	FRAMEWORK AGREEMENT	Post Qualification	Prior	PLan	Nov	Dec	2 Months
									Actual			
	<b>TOTAL</b>			<b>2,127,035.91</b>	<b>1,543,894.58</b>							

**Supply of IT Office Equipment under ECOWAS Budget within the year will be Purchased through the existing Framework Contract Agreement Signed by ECOWAS**

**Exchange Rate - APPROVED BUDGET 2023**  
1UA = 1.377708 USD

LCB: Local Competitive Bidding  
 LRCB: Local Restrictive Competitive Bidding  
 RCB: Open Regional Competitive Bidding  
 IRCB: International Restrictive Competitive Bidding  
 ICB: Open International Competitive Bidding  
 RFQ: Request For Quotation  
 DC: Direct Contracting  
 RT: Regional Restrictive Tender  
 NA : Not Applicable